



CHRISTMAS CRAFT SHOW

Saturday November 4, 2023

9:30 - 2:30



The volunteers and committee members of the GNE Christmas Craft show would like to thank you for showing an interest in participating in our show this year.

Please read the show procedures below and note NEW Insurance information.

SHOW PROCEDURES AND CONTRACT AGREEMENT

- A. EXHIBITORS SELECTION: All applications are considered on a "first come" basis. All applications must meet our standards.
- B. CHEQUE POLICY: All cheques are made payable to the **Collingwood Agricultural Society**.
- C. **Send etransfers to admin@greatnorthernex.com**
- . CANCELLATION POLICY: you **MUST** provide 2 weeks written notice if you wish to cancel. A refund will be provided if cancellation is received before Oct. 15, 2023.
- D. **INSURANCE: NEW Liability Insurance Coverage**: As required by the insurance provider for the Collingwood Agricultural Society (CAS), all vendors **MUST** supply a certificate of Liability Insurance Coverage naming the Collingwood Agricultural Society as an additional insured. You will be required to show this certificate of insurance prior to booking your vendor space. All vendors are required to carry \$2,000,000 liability coverage. If you do not have your own coverage, our CAS vendors will enjoy exclusive rates on the cost of Duuo's Vendor Insurance (backed by the Co-Operators Ins. Co.) for the upcoming event. To get a free quote, please follow the following link:

<https://apps.ca.ics.duuo.ca/reflink?category=OB&entity=prt&view=new&prescriptionGroup=oaascascraft>

YOUR VENDOR AGREEMENT IS NOT FINAL UNTIL YOU HAVE SHOWN US PROOF OF YOUR LIABILITY INSURANCE THROUGH YOUR OWN PROVIDER OR THROUGH DUUO.

TABLES ARE \$40. EACH AND THERE IS A LIMIT OF ONLY 2 TABLES PER VENDOR. Please complete enclosed 2023 agreement, return with copy of your insurance certificate and your cheque (or etransfer) by Sept. 30th. Make sure your telephone number and email address clearly appear.

Make cheques payable to: Collingwood Agricultural Society.
Send etransfers to: admin@greatnorthernex.com

SET UP TIMES: Friday 4-8pm, Saturday 7-9am Vendors must remain for the full duration of the show and not remove any or part portion of their booth/sale items until closing on Sat... Exhibit space assigned at discretion of show management.

Return completed application to: CRAFT SHOW, Box 100, Nottawa, ON, L0M-1P0